



AGENDA

Meeting of the
BOARD OF DIRECTORS
of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency

Tuesday, July 5, 2005
8:30 AM

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair John Britton; Vice Chair Olivia Rodriguez; Secretary Brian Fahnestock; Director David Davis, Director Logan Green

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the minutes for the meeting of June 14, 2005.

5. CASH REPORTS (ATTACHMENTS- ACTION MAY BE TAKEN)

The Board will be asked to review the cash report for May 17, 2005, through May 30, 2005.

The Board will be asked to review the cash report for June 10, 2005, through June 27, 2005.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

7. FISCAL YEAR 2005 AUDIT (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to approve the engagement agreement with McGowan Guntermann.

8. FY2005 TRIENNIAL FEDERAL TRANSIT ADMINISTRATION (FTA) REGION IX REVIEW (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to review and accept the results of the Federal Transit Administration (FTA) Region IX Triennial Review Report. This FTA review was conducted by FTA auditors, a requirement for MTD's continued eligibility for Federal funding.

9. CITY OF SANTA BARBARA WATERFRONT DEPARTMENT

(ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to authorize the General Manager to enter into a master agreement with the City of Santa Barbara Waterfront Department regarding the Wharf Woody.

10. MASTER AGREEMENT WITH CITY OF SANTA BARBARA TRANSPORTATION DEPARTMENT (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to authorize the General Manager to enter into a master agreement with the City of Santa Barbara Transportation Department regarding shuttle service and the Mesa Loop.

11. GENERAL MANAGER REPORT

- a) Measure D
- b) Procurement- hybrid, electric, tow truck, etc.
- c) Joint Meeting with the Santa Barbara City Council, Planning Commission, Transportation Circulation Committee (TCC), Downtown Parking Committee and MTD Board of Directors
- d) Report on 10,000,000th shuttle passenger
- e) Overpass property
- f) Soil remediation- Calle Real & permit process
- g) Other

12. OTHER BUSINESS AND COMMITTEE REPORTS

The Board will report on related public transit issues and committee meetings.

13. RECESS TO CLOSED SESSION-CLAIMS REVIEW (ACTIONS MAY BE TAKEN) (MARYLINA MOBLEY VS. MTD, GWEN KENNEDY VS. MTD AND STAN ACQUISTAPACE VS. MTD)

The Board will meet in closed session pursuant to Government Code §54956.9, conference with legal counsel (Anticipated Litigation) to discuss significant exposure of litigation between:

- 1) Marylina Mobley vs. MTD
- 2) Gwen Kennedy vs. MTD
- 3) Stan Acquistapace vs. MTD

14. RECESS TO CLOSED SESSION- WORKERS' COMPENSATION CLAIM- STEPHEN FRANCO (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code §54956.95(b) to consider settlement of a Workers' Compensation claim: Stephen Franco vs. MTD.

15. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES
of the
Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, June 14, 2005
5:30 PM
TELEVISED (City TV Channel 18 & GATV 20)

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

DIRECTORS PRESENT:

John Britton, Chair, Olivia Rodriguez, Vice Chair, David Davis, Director, Logan Green, Director, Brian Fahnestock, Secretary

MTD EMPLOYEES PRESENT:

Sherrie Fisher, General Manager, Imelda Martin, Receptionist, Jerry Estrada, Assistant General Manager/Controller, David Damiano, Manager of Transit Development and Community Relations, Steve Maas, Manager of Strategic Planning and Compliance, Gabriel Garcia, HR & Risk Manager, Gary Johns, Manager of Operations, Mike Cardona, Acting Manager of Maintenance, Tom Sheldon, IT Network Administrator, Dave Morse, Superintendent of Operations, Paul Tumbleson, Manager of Passenger Facilities, Danny Villa, Driver, Nick Uribe, Driver, Frank Reynoso, Driver, Jack Graham, Driver, Sharon Green, Bookkeeper, Catherine Diaz, Maintenance Data Analyst

OTHERS PRESENT:

Deborah Linehan, General Manager of South Coast Area Transit (SCAT), Jan Uribe, Adriana and Thomas Villa, Zayda Acosta

1. CALL TO ORDER

Chair Britton called the meeting to order at 5:30 PM.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Britton noted that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

The General Manager reported that the agenda for this meeting was posted at the MTD administrative headquarters, on the MTD website and mailed to the media of general circulation.

CEREMONIAL ITEMS

4. SOUTH COAST AREA TRANSIT (SCAT)

Deborah Linehan, General Manager of South Coast Area Transit (SCAT) thanked MTD employees for their assistance after a mudslide (which occurred on February 28, 2005, from heavy rain storms) ruptured their compressed natural gas (CNG) fuel line. The majority of

SCAT's bus fleet runs on CNG and due to this damaged line SCAT was left without fuel. Ms. Linehan contacted MTD for possible assistance and after a great effort by MTD's maintenance department and staff, MTD was able to loan SCAT buses from its retired surplus fleet. Ms. Linehan reported that without MTD's assistance, SCAT's passengers would have been without service.

5. EMPLOYEE SPOTLIGHT

The Board honored Danny Villa (MTD driver since September 25, 1989) for his outstanding performance, excellent service and safe driving record (of 9 years). Chair Britton read aloud a compliment letter that he had received from one of Mr. Villa's passengers. Mr. Villa's proud wife Adriana and son, Thomas, accompanied him as the Board and the General Manager thanked him and also presented him with a certificate of appreciation, along with a gift certificate. Mr. Villa is MTD's Spotlight Employee for the Quarter (April-June 2005).

6. EMPLOYEE RECOGNITION

The Board honored: Carl Flores, Supervisor, Date of hire (DOH) 3/13/75, Jack Graham, Driver (DOH 3/17/75), Frank Reynoso, Driver (DOH 3/17/75), Kathy Barragan, Driver (DOH 4/7/75) and Nick Uribe, Driver (DOH 6/12/75) for their 30 years of service with MTD. Mr. Graham, Mr. Reynoso and Mr. Uribe were on hand for the celebration. The General Manager noted that she has worked with these employees throughout the past 30 years and they are all known for their safety records and excellent passenger service records. Mr. Reynoso thanked the Board for the honor and stated that he loves his bus-driving career. Mr. Graham stated that he has enjoyed his past 30 years with MTD and has appreciated the job security that it has provided; for this he thanked the Board, staff and his fellow drivers. Mr. Uribe thanked the Board and his wife Jan (who was present), for her support. Each of the honorees received a certificate of appreciation and a gift certificate. Mr. Uribe also received a MTD pin that the others had received at a prior (3/29/05) Board meeting. Mr. Flores and Ms. Barragan were also honored but were unable to attend this meeting.

At this time the General Manager welcomed MTD's new staff members: Catherine Diaz, Maintenance Data Analyst, Gabriel Garcia, HR & Risk Manager and Sharon Green, Bookkeeper. The General Manager noted that Mr. Garcia had been introduced to the Board at prior meetings, but she felt it would be appropriate to formally reintroduce him at this televised meeting. The General Manager added that since Mr. Garcia's arrival, he has filled most of MTD's vacant staff positions, has hired 3 new drivers and is still actively recruiting drivers. The General Manager then encouraged all interested, potential applicants viewing this meeting to apply at MTD's website (located at www.sbmtd.gov) or call the main administration offices (at 805-963-3364) for further information.

CONSENT CALENDAR

7. APPROVAL OF PRIOR MINUTES

Director Davis moved to waive the reading of and approve the minutes for the Board meeting of May 24, 2005. Director Fahnestock seconded the motion. The motion passed unanimously.

8. CASH REPORT

Director Davis asked if the Finance Committee had met to review the cash report for May 31, 2005, through June 9, 2005. Director Fahnestock replied that the Finance Committee had met on June 10th, to review the proposed FY05-06 budget, but did not review the cash report at that time. Director Fahnestock moved to approve the cash report from May 31, 2005, through June 9, 2005. Director Green seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

9. PUBLIC COMMENT

There was no public comment.

10. FISCAL YEAR 05-06 BUDGET

The General Manager reviewed the General Manager's Budget Message with the Board, which included MTD's accomplishments, challenges and financial goals for the District.

The General Manager also added the importance of the reauthorization of Measure D and MTD's need to adopt and support an expenditure plan related to these potential funds.

Mr. Estrada reviewed the FY 05-06 proposed budget executive summary with the Board.

Director Davis requested that property be moved down to the assets portion of the budget and include more information and history regarding MTD's Calle Real property.

Mr. Davis also suggested that preparation for the July 20th Joint Meeting be an agenda item for the Board meeting of July 19, 2005.

Mr. Estrada noted that potential fund generating ideas from MTD's electric vehicles ("Green Fleet") would be presented later in the year.

Director Fahnestock requested that an analysis of the electric vehicle fleet be provided to the Board at a later date.

Mr. Garcia discussed MTD's current insurance policy coverage with the Board, which also included a review of additional items for coverage consideration. These items were earthquake, boiler & machinery (B&M), flood and physical damage for mtd vehicles. Future quotes or recommendations for additional coverage will be presented to the Board at a later date.

Director Davis moved to adopt the FY 05-06 proposed budget as submitted, with the Board's requested minor changes. Director Rodriguez seconded the motion. The motion passed unanimously.

Chair Britton stated that as a Finance Committee member, that he appreciated all of the opportunities that the Committee was given to review and comment on the FY 05-06 budget during the past few months.

11. GENERAL MANAGER REPORT

The General Manager announced that MTD had recently completed its Federal Transit Administration (FTA) Triennial review. The results of the audit are expected to be favorable, with no deficiencies. The General Manager thanked Steve Maas, Manager of Strategic Planning and Mr. Estrada, who both prepared for and assisted the auditors during the two-day audit. The General Manager then complimented MTD's entire staff, by stating that this success was a reflection of a well-organized staff, whose daily efforts have assisted in keeping their departments in compliance.

The General Manager reported that a Joint Meeting with the Santa Barbara City Council, Planning Commission, Transportation Circulation Committee (TCC), Downtown Parking Committee and MTD's Board will be held on July 20, 2005, from 3:00 PM to 6:00 PM at the Cabrillo Pavilion Arts Center (located at 1118 E Cabrillo Blvd.). This meeting will be held to discuss transit funding.

The General Manager invited the Board and the public to attend a celebration that will recognize MTD's Downtown Waterfront Shuttle's 10,000,000th passenger. Mayor Marty Blum will make a presentation at this event which will take place on June 29, 2005, from 11:00 AM - 11:30 AM at the Santa Barbara Museum of Art.

The General Manager reported that Bob Westwick, Executive Director of Easy Lift Transportation will be leaving that organization to pursue other endeavors. Under Mr. Westwick's leadership, Easy Lift Transportation and MTD have enjoyed a very successful partnership.

The General Manager reported that the Department of Motor Vehicles (DMV) has changed its requirements for the Employers Test Program. Due to these changes, MTD will no longer administer driver testing. Instead, testing will be done at DMV offices.

The General Manager updated the Board on the status of the Urban Village study. The City and MTD are still waiting for a response from the Leider Group. If one is not received, the City and MTD may have to cover that share of the study's costs. Any changes would be brought before the Board for approval. Director Davis suggested that the name Downtown Transit Village might be a more suitable one.

Due to the postponed Board meeting of June 7, 2005, the regular Board meeting schedule of every other Tuesday had been temporarily suspended. After discussion, the Board members agreed to reestablish the previous schedule and hold the next regular Board meeting on July 5, 2005 and return to a schedule of every other Tuesday.

The General Manager reported that the permit and letter to residents regarding soil remediation at Calle Real have been finalized and the letters will be posted on June 23, 2005. The General Manager added that MTD is hopeful that Onyx (the company awarded the contract for soil removal at Calle Real) can complete the removal before the end of August, but has reported that their schedule is full, which may cause a delay.

Director Fahnestock asked if this delay would result in an increase to the quote for soil removal. The General Manager responded that this answer is forthcoming.

The General Manager reported that the Transportation Circulation Committee has requested that the Wharf Woody service be excluded from the master agreements with the City of Santa Barbara Transportation Department and moved to the Waterfront Department. City and MTD staffs are discussing possible changes to this service.

12. OTHER BUSINESS AND COMMITTEE REPORTS

Director Davis reported that he and the General Manager had attended the release of the Economic Community Project's (ECP) survey results on June 3, 2005, and that he would provide each Board member with a copy of the results.

Chair Britton reported that the Finance Committee had met to review the proposed FY05-06 budget.

Director Davis requested that a meeting of the Facilities Committee be arranged to discuss Calle Real property.

Director Fahnestock requested that a Measure D meeting be arranged.

13. ADJOURNMENT

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of June 7, 2005
For the Period May 17, 2005 through May 30, 2005

MONEY MARKET

Beginning Balance May 17, 2005 **\$3,151,892.52**

SB-325 (LTF)	546,955.32	
Passenger Fares	151,491.03	
UCSB Fares	120,295.38	
Accounts Receivable	63,547.65	
Advertising & Prepaid	14,855.00	
Interest Income - April 05	2,477.82	
Miscellaneous	86.68	
Total Deposits		899,708.88

Bank Fee - May 2005	(4,728.29)	
ACH Pensions Transfer	(23,871.53)	
Workers Comp Trf April 05	(56,243.98)	
ACH Tax Deposit	(95,468.66)	
Operations Transfer	(143,158.60)	
Payroll Transfer	(220,398.04)	
Total Disbursements		(543,869.10)

Ending Balance **\$3,507,732.30**

Total Cash and Investments as of May 30, 2005: **\$3,507,732.30**

COMPOSITION OF CASH BALANCE

Working Capital	2,075,731.01	
WC / Liability Reserves	1,432,001.29	
Total Cash Balance		\$3,507,732.30

Santa Barbara Metropolitan Transit District Accounts Payable

Check	Date	Company	Description	Amount	Voids
80231	2/9/2005	DAVIS JR., DAVID D.	DIRECTOR FEES	180.00	V
80830	5/6/2005	BUELLFLAT ROCK COMPANY, INC.	PARKING FOR VALLEY BUSES	200.00	V
80920	5/20/2005	AT&T	TELEPHONES	52.87	
80921	5/20/2005	ARCHBALD & SPRAY	LEGAL COUNSEL	4,105.03	
80922	5/20/2005	BATTERY SYSTEMS OF OXNARD	BUS PARTS	1,454.09	
80923	5/20/2005	BOWMAN DISTRIBUTION	SHOP SUPPLIES	212.93	
80924	5/20/2005	BP WEST COAST PRODUCTS LLC.	FUEL	42,144.78	
80925	5/20/2005	BFI (BROWNING-FERRIS IND)	WASTE DISPOSAL	34.00	
80926	5/20/2005	BUTERA'S NORTH SIDE	BUS PARTS & SHOP SUPPLIES	111.18	
80927	5/20/2005	CALIFORNIA ELECTRIC SUPPLY,	BUS PARTS & SHOP SUPPLIES	203.60	
80928	5/20/2005	CAR PARTS OF SANTA BARBARA	BUS PARTS & SUPPLIES	58.53	
80929	5/20/2005	C&R REPROGRAPHICS	CARCARDS & SIGNS	975.68	
80930	5/20/2005	CALIFORNIA TRANSIT	ASSOCIATION DUES	8,461.00	
80931	5/20/2005	COAST TRUCK PARTS, INC.	BUS PARTS	2,138.37	
80932	5/20/2005	CUMMINS CAL PACIFIC LLC	BUS PARTS	172.54	
80933	5/20/2005	CUMULUS BROADCASTING	MEDIA AD	2,000.00	
80934	5/20/2005	CUNNINGHAM'S RADIATOR	REPAIR SERVICE	573.59	
80935	5/20/2005	BP DAVIS MANAGEMENT SRVC.	CONTRACT LABOR	2,912.50	
80936	5/20/2005	DAVIS JR., DAVID D.	DIRECTOR FEES	180.00	
80937	5/20/2005	DOCUPRODUCTS CORPORATION	COPIER LEASE/COPIES/SUPPLIES	830.09	
80938	5/20/2005	DONS INDUSTRIAL	BUS PARTS/SHOP SUPPLIES	210.30	
80939	5/20/2005	EBUS, INC.	BUS PARTS	1,256.53	
80940	5/20/2005	ELECTRIO-MECHANICAL REPAIR,	BUS PARTS & REPAIRS	180.00	
80941	5/20/2005	ELECTRIC SWITCHES INC.	BUS PARTS	121.77	
80942	5/20/2005	ERGOMETRICS	DRIVER TEST SCORING	121.75	
80943	5/20/2005	FAST UNDERCAR	EV BUS PARTS	20.42	
80944	5/20/2005	FRED'S UPHOLSTERY	UPHOLSTERY REPAIRS	250.00	
80945	5/20/2005	GEM EQUIPMENT	BUS PARTS & SUPPLIES	2.15	
80946	5/20/2005	GIBBS INTERNATIONAL TRUCKS	BUS PARTS/SUPPLIES	2,818.34	
80947	5/20/2005	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	651.00	
80948	5/20/2005	HAYNES SALES	BRAKE WASHER	844.69	
80949	5/20/2005	H. G. PETERSEN FAMILY	PARKING FOR VALLEY BUSES	200.00	
80950	5/20/2005	HOME IMPROVEMENT CTR.	SHOP SUPPLIES	386.64	
80951	5/20/2005	HYDREX PEST CONTROL	FUMIGATION	60.00	
80952	5/20/2005	INTERCON TECHNOLOGIES	EV/CHARGER REPAIRS	822.88	
80953	5/20/2005	INTERLAND, INC.	WEBSITE HOST	100.00	
80954	5/20/2005	INDOFF, INC.	OFFICE SUPPLIES	125.25	

Check	Date	Company	Description	Amount	Voids
80955	5/20/2005	J n L GLASS INC.	REPLACE BUS WINDOWS	195.00	
80956	5/20/2005	KNIGHT BROADCASTING	RADIO ADS	1,800.00	
80957	5/20/2005	KSBY-TV DBA	MEDIA AD	862.00	
80958	5/20/2005	LENZ PEST CONTROL DBA	FUMIGATION	125.00	
80959	5/20/2005	MARBORG INDUSTRIES (INC)	RENTAL FEES	90.00	
80960	5/20/2005	MC CORMIX CORP. (OIL)	LUBRICANTS	283.32	
80961	5/20/2005	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,546.37	V
80962	5/20/2005	MIKE CUEVAS GARDENING	LANDSCAPE MAINTENANCE SERVICE	422.00	
80963	5/20/2005	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	588.05	
80964	5/20/2005	MILPAS RENTAL INC.	EQUIPMENT RENTAL	534.49	
80965	5/20/2005	MOTOR COACH INDUSTRIES	BUS PARTS	125.99	
80966	5/20/2005	MORSE, DAVID	REIMBURSEMENT	145.42	
80967	5/20/2005	MULLEN & HENZELL	LEGAL COUNSEL	979.60	
80968	5/20/2005	NATIONAL AUTO BODY & PAINT	BUS REPAIRS	2,543.53	
80969	5/20/2005	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,895.95	
80970	5/20/2005	PASO ROBLES TRUCK CENTER	BUS PARTS	834.22	
80971	5/20/2005	P.C.J.L. INC.	SERVICE VEHICLE REPAIRS	182.45	
80972	5/20/2005	PETTY CASH- HAHN, STEVE	MISC SHOP NEEDS	205.15	
80973	5/20/2005	PIP PRINTING	PRINTING SERVICES	148.70	
80974	5/20/2005	BANC OF AMERICA LEASING	COPIER LEASE	623.89	
80975	5/20/2005	RECARO NORTH AMERICA	BUS PARTS	1,165.46	
80976	5/20/2005	ROGERS & SHEFFIELD ATTORNEYS	LEGAL COUNSEL	5,576.29	
80977	5/20/2005	SB LOCKSMITHS, INC.	LOCK REPAIR & REKEY	121.48	
80978	5/20/2005	SANTA BARBARA NEWS-PRESS	EMPLOYMENT ADS	931.82	
80979	5/20/2005	SMITTY'S TOWING SERVICE	TOWING SERVICES	187.50	
80980	5/20/2005	SANTA YNEZ VALLEY NEWS	MEDIA AD	436.20	
80981	5/20/2005	SERCK SERVICES, INC.	BUS REPAIRS	398.84	
80982	5/20/2005	SERVICE MASTER OF SANTA	TC JANITORIAL SERV./SUPPLIES	2,457.16	
80983	5/20/2005	SM TIRE, CORP.	BUS TIRE MOUNTING	1,581.18	
80984	5/20/2005	SMART & FINAL	OFFICE SUPPLIES	63.66	
80985	5/20/2005	SO. CAL. EDISON CO.	UTILITIES	5,159.86	
80986	5/20/2005	SOUTHERN CALIFORNIA GAS	UTILITIES	543.49	
80987	5/20/2005	SPORTWORKS NORTHWEST INC.	BIKE RACKS/PARTS	322.59	
80988	5/20/2005	SUPREME AUTO CARE PROD., LLC	BUS CLEANING SUPPLIES	180.43	
80989	5/20/2005	TMC COMMUNICATIONS	TELEPHONES	132.93	
80990	5/20/2005	TRANSIT CARE TOURS	BUS PARTS	1,953.39	
80991	5/20/2005	UNISOURCE MAINT SUPPLY	BUS CLEANING & SHOP SUPPLIES	1,189.86	
80992	5/20/2005	UNIVERSAL FLEET SUPPLY INC.	BUS PARTS	21.06	
80993	5/20/2005	VALLEY POWER SYSTEMS, INC.	BUS PARTS	2,029.23	
80994	5/20/2005	VALLEY POWER SYSTEMS, INC.	BUS PARTS	751.59	

Check	Date	Company	Description	Amount	Voids
80995	5/20/2005	VENTURA COUNTY STAR	EMPLOYEE ADS	774.00	
80996	5/20/2005	VERIZON CALIFORNIA	TELEPHONES	488.97	
80997	5/20/2005	WORKER'S COMPENSATION	PROFFESIONAL SERVICES	9,687.00	
80998	5/27/2005	APPLEONE	CONTRACT SERVICES	3,000.00	
80999	5/27/2005	CHEVRON & TEXACO CARD	SERVICE VEHICLE FUEL	181.08	
81000	5/27/2005	CONTRA COSTA	PR RELATED	435.00	
81001	5/27/2005	DEPARTMENT OF CHILD SUPPORT	PR RELATED	599.54	
81002	5/27/2005	DEAILE, MARY	PR RELATED	106.15	
81003	5/27/2005	DISTRICT ATTORNEY-S.B.	PR RELATED	1,315.55	
81004	5/27/2005	EMPLOYMENT DEVELOPMENT	PR RELATED	100.00	
81005	5/27/2005	FAIRVIEW UNOCAL/TOM PRICE	SMOG TESTING	35.90	
81006	5/27/2005	STATE OF CALIFORNIA	PR RELATED	877.67	
81007	5/27/2005	UNITED STATES TREASURY	PR RELATED	225.00	
81008	5/27/2005	OHIO CHILD SUPPORT PAYMENT	PR RELATED	126.85	
81009	5/27/2005	OTTIERI, ANN BRADY	PR RELATED	576.92	
81010	5/27/2005	PLATINUM PLUS FOR BUSINESS	MISC. CREDIT CARD CHARGES	5,005.13	
81011	5/27/2005	ROCHA, SUZANNE	PR RELATED	406.08	
81012	5/27/2005	SAN BERNARDINO COUNTY	PR RELATED	395.54	
81013	5/27/2005	SANTA BARBARA BANK & TRUST	PR DEDUCTION	97.17	
81014	5/27/2005	SB COUNTY FEDERAL CREDIT	PR DEDUCTION	1,798.00	
81015	5/27/2005	UNITED WAY OF SB	PR DEDUCTION	608.54	
81016	5/27/2005	UNIFORM CONNECTION INC.	UNIFORMS	1,478.97	
81017	5/27/2005	VENTURA COUNTY DCSS	PR RELATED	48.98	
81018	5/27/2005	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	162.99	
81019	5/27/2005	YACO SCHOLARSHIP FUND	PR DEDUCTION	61.00	
81020	5/27/2005	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,365.29	V
81021	5/27/2005	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,365.29	
				146,450.26	
				Current Cash Report Voided Checks:	2,911.66
				Prior Cash Report Voided Checks:	380.00
				Grand Total:	\$143,158.60

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts**

Date	Company	Description	Amount
5/17/2005	Grisham, Jill	Health Insurance - Cobra	520.00
5/17/2005	KSBY 6	Advertising on Buses	300.00
5/18/2005	Eleanore Zeluck	Health Insurance - Cobra	219.17
5/18/2005	Fountain, Melvin and Elizabeth	Health Insurance - Retiree	270.80
5/18/2005	Raytheon Systems Company	Passes/Token Sales	420.00
5/19/2005	Tobacco Prevention	Advertising on Buses	1,657.50
5/24/2005	Santa Barbara Botanic Garden	SB Botanic Garden Coupons-Free One-Way	12.50
5/26/2005	UCSB - Contract Fares	Contract Fares	60,147.68
Total Accounts Receivable Paid During Period			\$63,547.65

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of July 5, 2005
For the Period June 10, 2005 through June 27, 2005

MONEY MARKET

Beginning	June 10, 2005	\$2,919,895.39
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FTA Capital	1,996,315.00	
Passenger Fares	212,303.86	
Accounts Receivable	131,529.40	
Interest Income - May 05	2,759.52	
Miscellaneous	902.50	
Advertising & Prepaid	300.00	
Total Deposits		2,344,110.28

Bank Fee - June 2005	(4,734.97)	
ACH Pensions Transfer	(33,176.24)	
Workers Comp Trf May	(62,692.28)	
ACH Tax Deposit	(92,982.34)	
Operations Transfer	(171,942.52)	
Payroll Transfer	(217,466.01)	
Total Disbursements		(582,994.36)

Ending Balance		\$4,681,011.31
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Total Cash and Investments as June 27, 2005:		\$4,681,011.31
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COMPOSITION OF CASH BALANCE

Working Capital	3,249,010.02	
WC / Liability Reserves	1,432,001.2	
Total Cash Balance		\$4,681,011.31

Santa Barbara Metropolitan Transit District Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
06/08/2005	Santa Barbara Bank & Trust	Advertising on Buses	0.50
06/10/2005	City of Carpinteria - Seaside Shtl.	Advertising on Buses	200.00
06/10/2005	City of SB - Commuter Lot	Commuter Lot Shuttle - June 2005	14,038.00
06/10/2005	City of SB - Crosstown	Local Operating Assistance	79,829.86
06/10/2005	Godzilla Graphics	Advertising on Buses	2,630.75
06/10/2005	Morris, Wendy	Health Insurance - Cobra	40.23
06/10/2005	State Farm Insurance & Carmen Solis	Accident Reimbursement	125.20
06/13/2005	Homes & Land Magazine	Advertising on Buses	1,350.00
06/14/2005	Brannan, Ralph and Pamela	Health Insurance - Retiree	456.72
06/14/2005	Cottage Hospital	Passes/Token Sales	4,100.00
06/14/2005	Crow, Louise	Health Insurance - Retiree	219.71
06/14/2005	Grisham, Jill	Health Insurance - Cobra	216.72
06/16/2005	City of SB - Passes/Tokens	Passes/Token Sales	4,675.00
06/16/2005	City of SB - Passes/Tokens	Passes/Token Sales	4,000.00
06/17/2005	Signs & Graphics	Advertising on Buses	2,640.00
06/20/2005	Tobacco Prevention	Advertising on Buses	1,657.50
06/21/2005	County of Santa Barbara	Passes/Token Sales	2,871.00
06/21/2005	Eleanore Zeluck	Health Insurance - Cobra	219.71
06/21/2005	KSBY 6	Advertising on Buses	300.00
06/21/2005	UCSB	Passes/Token Sales	110.00
06/22/2005	Raytheon Systems Company	Passes/Token Sales	3,000.00
06/22/2005	Santa Barbara Bank & Trust	Advertising on Buses	8,848.50
Total Accounts Receivable Paid During			\$131,529.40

Santa Barbara Metropolitan Transit District Accounts Payable

Check	Date	Company	Description	Amount	Voids
	05/06/2005	DAVIS JR., DAVID D.	DIRECTOR FEES	180.00	V
	06/06/2005	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	263.84	V
	06/16/2005	AT&T	TELEPHONES	84.75	
	06/16/2005	BATTERY SYSTEMS OF OXNARD	BUS PARTS	474.74	
	06/16/2005	BAUTISTA, JOSE	AD MOUNTING/DISMOUNTING	681.00	
	06/16/2005	BP WEST COAST PRODUCTS LLC.	FUEL	12,791.07	
	06/16/2005	BRIAN NOON, INC.	B&G REPAIRS & SUPPLIES	65.00	
	06/16/2005	BFI (BROWNING-FERRIS IND)	WASTE DISPOSAL	34.00	
	06/16/2005	CALIFORNIA ELECTRIC SUPPLY,	BUS PARTS	191.26	
	06/16/2005	CAL-STATE RENT A FENCE	FENCE RENTAL	175.53	
	06/16/2005	CAR PARTS OF SANTA BARBARA	BUS PARTS	65.76	
	06/16/2005	CHANNEL CITY ENGINEERING	BUS REPAIRS	360.00	
	06/16/2005	CHEVRON & TEXACO CARD	SERVICE VEHICLE FUEL	134.13	
	06/16/2005	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	598.13	
	06/16/2005	CORPORATE EXPRESS INC.	OFFICE SUPPLIES	69.11	
	06/16/2005	COAST TRUCK PARTS, INC.	BUS PARTS & REPAIRS	1,288.07	
	06/16/2005	COX COMMUNICATIONS	INTERNET & CABLE TV	274.70	
	06/16/2005	CUMULUS BROADCASTING	MEDIA AD	500.00	
	06/16/2005	COVERALL OF MID-STATE CALIF.	JANITORIAL SERVICE MAINTENACE	1,931.00	
	06/16/2005	BP DAVIS MANAGEMENT SRVC.	CONTRACT LABOR	3,087.50	
	06/16/2005	DOCUPRODUCTS CORPORATION	COPIER LEASE - COPIES	265.19	
	06/16/2005	DHL EXPRESS (USA) INC.	FREIGHT CHARGES	37.45	
	06/16/2005	ERGOMETRICS	DRIVER TEST SCORING	91.50	
	06/16/2005	EVERSHADE PROFESSIONAL	STEAM CLEANING BUS STOPS	450.00	
	06/16/2005	FERRO MAGNETIC CORPORATION	BATTERY CHARGERS	3,616.67	
	06/16/2005	FISHER, SHERRIE	REIMBURSEMENT	163.06	
	06/16/2005	FRED'S UPHOLSTERY	UPHOLSTERY REPAIRS	300.00	
	06/16/2005	GIBBS INTERNATIONAL TRUCKS	BUS PARTS	2,395.35	
	06/16/2005	GILLIG CORPORATION	BUS PARTS	272.11	
	06/16/2005	HASCH, SARAH	MISC SERVICES	225.00	
	06/16/2005	HAYNES SALES	PRESSURE WASHER PART	23.71	
	06/16/2005	HOLLEY ENTERPRISES	BUS PARTS	511.28	
	06/16/2005	HOME IMPROVEMENT CTR.	B&G REPAIRS & SUPPLIES	128.45	
	06/16/2005	INDOFF, INC.	OFFICE SUPPLIES	428.01	
	06/16/2005	J n L GLASS INC.	REPLACE BUS WINDOWS	745.00	
	06/16/2005	JRN BENEFITS, INC	PENSION ADMINISTRATION	45.00	
	06/16/2005	LANSPEED	CONTRACT LABOR	270.00	

Accounts Payable Check Register

28-Jun-05

16:27

Check	Date	Company	Description	Amount	Voids
	06/16/2005	MARBORG INDUSTRIES (INC)	RENTAL FEES	90.00	
	06/16/2005	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,072.19	
	06/16/2005	MCMASTER-CARR SUPPLY CO.	BUS PARTS	35.00	
	06/16/2005	MGB INDUSTRIAL SUPPLY	SHOP SUPPLIES	329.50	
	06/16/2005	MISSION LINEN SUPPLY	UNIFORM & LINEN SERVICE	2,392.93	
	06/16/2005	MOTOR COACH INDUSTRIES	BUS PARTS & SHOP SUPPLIES	1,382.76	
	06/16/2005	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,053.70	
	06/16/2005	MUZICRAFT	TC CONTRACT MAINTENANCE	38.00	
	06/16/2005	NEW PIG CORP.	SHOP SUPPLIES	429.06	
	06/16/2005	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,378.36	
	06/16/2005	ONE SOURCE IMAGING	PRINT COPIES	284.57	
	06/16/2005	PASO ROBLES TRUCK CENTER	BUS PARTS	457.86	
	06/16/2005	BANC OF AMERICA	COPIER LEASE	650.14	
	06/16/2005	RECARO NORTH AMERICA	BUS PARTS	6,027.83	
	06/16/2005	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	103.75	
	06/16/2005	SB INDEPENDENT INC.	MEDIA AD	1,226.00	
	06/16/2005	SB LOCKSMITHS, INC.	LOCK REPAIR	60.00	
	06/16/2005	S B INDUSTRIAL MEDICAL GROUP	MEDICAL EXAMS	1,027.00	
	06/16/2005	SANTA BARBARA NEWS-PRESS	EMPLOYMENT ADS/LEGAL NOTICE	1,062.26	
	06/16/2005	SERVICE MASTER OF SANTA	TC JANITORIAL SERV./SUPPLIES	2,440.72	
	06/16/2005	SHIELDS,HARPER & CO	B&G REPAIRS & SUPPLIES	395.11	
	06/16/2005	SIGN EXPRESS	INTERIOR/EXTERIOR BUS SIGNS	5,311.95	
	06/16/2005	SM TIRE, CORP.	BUS TIRE MOUNTING	315.00	
	06/16/2005	SMART & FINAL	OFFICE SUPPLIES	25.07	
	06/16/2005	SO. CAL. EDISON CO.	UTILITIES	4,279.12	
	06/16/2005	SB CITY OF-REFUSE/WATER	UTILITIES	1,084.01	
	06/16/2005	SB COUNTY FIRE DEPARTMENT	SITE MITIGATION	428.40	
	06/16/2005	TEAMSTERS MISC. SECURITY	UNION MEDICAL/DENTAL	64,567.89	
	06/16/2005	UNISOURCE MAINT SUPPLY	BUS CLEANING SUPPLIES	363.58	
	06/16/2005	VAPOR BUS INTERNATIONAL	BUS PARTS	102.71	
	06/16/2005	WILSON PRINTING INC.	RACK CARDS	1,445.06	
	06/16/2005	WURTH USA WEST INC.	SHOP SUPPLIES	885.12	
	06/22/2005	TRAVELERS ST PAUL	PROPERTY INSURANCE	17,552.00	
	06/24/2005	BP WEST COAST PRODUCTS LLC.	FUEL	12,746.30	
	06/24/2005	COURT TRUSTEE	PR RELATED	140.55	
	06/24/2005	CONTRA COSTA	PR RELATED	435.00	
	06/24/2005	DEPARTMENT OF CHILD SUPPORT	PR RELATED	599.54	
	06/24/2005	DAVIS JR., DAVID D.	DIRECTOR FEES	180.00	
	06/24/2005	DEAILE, MARY	PR RELATED	106.15	
	06/24/2005	DISTRICT ATTORNEY-S.B.	PR RELATED	1,278.13	

Check	Date	Company	Description	Amount	Voids
	06/24/2005	EMPLOYMENT DEVELOPMENT	PR RELATED	100.00	
	06/24/2005	STATE OF CALIFORNIA	PR RELATED	3.25	
	06/24/2005	UNITED STATES TREASURY - IRS	PR RELATED	225.00	
	06/24/2005	OHIO CHILD SUPPORT PAYMENT	PR RELATED	126.85	
	06/24/2005	OTTIERI, ANN BRADY	PR RELATED	576.92	
	06/24/2005	ROCHA, SUZANNE	PR RELATED	406.08	
	06/24/2005	SAN BERNARDINO COUNTY	PR RELATED	395.54	
	06/24/2005	SANTA BARBARA BANK & TRUST	PR DEDUCTION	92.17	
	06/24/2005	SB COUNTY FEDERAL CREDIT	PR DEDUCTION	1,898.00	
	06/24/2005	SOUTHERN CALIFORNIA GAS	UTILITIES	60.71	
	06/24/2005	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	180.99	
	06/24/2005	UNITED WAY OF SB	PR DEDUCTION	595.54	
	06/24/2005	VENTURA COUNTY DCSS	PR RELATED	108.46	
	06/24/2005	YACO SCHOLARSHIP FUND	PR DEDUCTION	61.00	
				172,386.36	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	443.84	
			Grand Total:	\$171,942.52	

Santa Barbara City Agreement No.
Transit Assistance
Master Agreement
City of Santa Barbara &
Santa Barbara Metropolitan Transit District
July 1, 2005 – June 30, 2006

THIS AGREEMENT, entered into this _____, by and between the

City of Santa Barbara (hereinafter referred to as
the "City")

and

Santa Barbara Metropolitan Transit District
(hereinafter referred to as the "District"),

for the support and subsidy of transit services and capital within the City of Santa Barbara, California,

WHEREAS, the District is established and existing under Part 9, Division 10, of the California Public Utilities Code, codified at Sections 95000-97100, and empowered to provide public transportation service in the South Coast of Santa Barbara County; and,

WHEREAS, in cooperation with the District, the City has contributed to the design and acquisition of distinctive theme electric shuttle vehicles (hereinafter referred to as ESV's) and has continuously supported transit services within the City under agreement with the District; and,

WHEREAS, the City has arranged to provide a portion of the City's local allocation of Measure D sales tax revenues for commuter transit services and expects that existing Measure D allocations may now be used to subsidize District services; and,

WHEREAS, the City is willing to dedicate portions of such funds to subsidize the District from the funds identified for such use in order to maintain District shuttle services provided in the manner and at the level of service enjoyed during the previous fiscal years,

WHEREAS, the City has implemented a Transportation Management Program (TMP) to improve traffic circulation and parking in City's Central Business District (CBD) and waterfront area.

WHEREAS, the TMP consists, in part, of shuttle bus service in around the CBD. At present, the TMP has three components. The first component consists of shuttle bus service between the City's remote Commuter Parking Lots and the CBD (Commuter Lot Service). The second component consists of a shuttle bus service along State Street (State Street Service). The third component consists of service between the CBD and the Waterfront area (Waterfront Service), as a tourist connection under Highway 101.

WHEREAS, the City and District recognize that:

- a) Ease of circulation is critical to the economic vitality of the City's CBD and Waterfront;

- b) Current and planned developments in these areas of the City will result in greater transportation demand in the CBD and Waterfront;
- c) The City's TMP and the Santa Barbara County Air Quality Attainment Plan support expansion of public transportation service as a method of achieving federal air quality standards and mitigating adverse impacts of vehicular travel
- d) Expanded public transportation service will facilitate greater economic vitality in the
- e) CBD and Waterfront while improving air quality and traffic congestion problems.

WHEREAS, the City recognizes that the District is the agency empowered by state statute to provide public transportation service in the South Coast of Santa Barbara County, including the City of Santa Barbara. The City also recognizes that the District has the equipment, vehicles, experience, and expertise necessary to provide or cause to be provided high-quality shuttle bus service, which meet the objectives of the City's TMP.

WHEREAS, pursuant to the provisions of this Agreement, the City provides funding to enable discounted and/or free fares for shuttle bus service along the State Street and Waterfront routes.

WHEREAS, the City and District would like to provide for continued commuter lot transit services of approximately 2,537 hours of service, annually, to the City's commuter parking lots; and,

WHEREAS, the City and the Redevelopment Agency of the City of Santa Barbara have arranged to provide redevelopment agency funds for commuter transit services and expect that such funds can be used to provide for transit services to commuter lots within the City of Santa Barbara,

WHEREAS, the District Board of Directors has adopted a policy, which requires that fares be charged to passengers on District's public transportation services.

NOW, THEREFORE it is mutually agreed between the Parties that:

1. Downtown/Waterfront Shuttle Service

The District shall provide the Downtown/Waterfront Shuttle service utilizing 22-foot electric shuttles. The District shall provide 15,088 hours of service, which will be provided annually from July through June. The City shall provide the District a fare buy-down subsidy as follows:

- a.) For the period of July 1, 2005 to June 30, 2006 a total subsidy of \$1,020,401.44. Requests by the City for additional service will be billed at a rate of \$67.63 per hour.
- b.) The District shall apply the actual fare box revenue from the prior month as a credit to the monthly invoices; thereby reducing the City's financial responsibility for the services specified herein.
- c.) To qualify for subsidy, service shall be provided with a 25¢ fare per trip (transfers from other Downtown/Waterfront Shuttles, children (under 45") and blind persons are free) unless a change in fare is based on mutual consent of both parties.
- d.) Said payments to the District shall be made by the City monthly.

- e.) The District shall “brand” the shuttles in a manner that distinguishes them from other District services and is with the character of the City. The brand shall be developed by the District and approved by the Public Works Director.

The City reserves the right to terminate the “Downtown/Waterfront Shuttle Service” for any reason; however, the City shall provide at least 90 days written notice to DISTRICT of any such decision. DISTRICT reserves the right to suspend and/or terminate the “Downtown/Waterfront Shuttle Service” at any time for valid business reasons; however, DISTRICT shall provide at least 60 days written notice to the City of any such decision.

3. Commuter Lot Service

The District shall provide up to 2,537 hours annually of transportation services, in accordance with the terms, conditions and provisions of this Agreement. 1,272 hours shall be for shuttle service to the Carrillo Street lot for designated commuters and 1,265 hours shall be applied towards the Crosstown Electric Shuttle service. The City retains the right to reduce these hours and apply them to other services or obtain a credit. The City shall provide a fare buy-down subsidy for this service as follows:

- a.) The City shall pay the District the sum of \$68.83 per hour for each hour of operation of such commuter lot service in accordance with the terms, conditions and provisions of this Agreement. The City’s total liability for Commuter Lot services under this Agreement shall not exceed the annual sum of \$171,624.71.
- b.) No rider fare will be collected from commuter lot pass holders for a ride on the Commuter Lot Shuttle service.
- c.) Said payments to the District shall be made by the City monthly.

The City reserves the right to terminate the “Commuter Lot Service” for any reason; however, the City shall provide at least 90 days written notice to DISTRICT of any such decision. DISTRICT reserves the right to suspend and/or terminate the “Commuter Lot Service” at any time for valid business reasons; however, DISTRICT shall provide at least 60 days written notice to the City of any such decision.

4. South Coast Transit Priorities

A. Crosstown Shuttle

The District shall provide up to 6,100 hours annually of Crosstown Electric Shuttle service. The 6,100 hours consists of 1,265 transferred from the “Commuter Lot Shuttle” section of this Agreement and a base of 4,835 hours. The District shall provide the service annually from July through June. The City shall provide the District a local operating subsidy as follows:

- a.) The City shall pay the District a sum of \$ 325,165 for the period of July 1, 2005 to June 30, 2006.

- b.) Said payments to the District shall be made by the City quarterly following each three months of operation.
- c.) The District shall “brand” the shuttles in a manner that distinguishes them from other District services and is consistent with the character of the City. The brand shall be developed by the District and approved by the Public Works Director

The City reserves the right to terminate the “Crosstown Electric Shuttle Service” for any reason; however, the City shall provide at least 90 days written notice to DISTRICT of any such decision. DISTRICT reserves the right to suspend and/or terminate the “Crosstown Electric Shuttle Service” at any time for valid business reasons; however, DISTRICT shall provide at least 60 days written notice to the City of any such decision.

B Mesa Loop Service

The District shall provide the Mesa Loop Shuttle service utilizing 29’ diesel buses. The service shall be provided annually from July through June commencing September of 2006. The City shall provide the District local operating assistance as follows:

- a.) The City shall provide annual operating assistance to the District in sum of \$130,600 based on 2005 cost estimates. The City shall begin providing the annual operating assistance after federal Congestion Mitigation and Air Quality operating assistance has been depleted, which is anticipated to occur in October of 2009. The annual operating assistance, starting with the first year of payments, shall be adjusted by that percentage of such amount as shall not exceed the increase in the Consumer Price Index reported for the January immediately preceding the start of the service year over the Base Index, provided herein. The Consumer Price Index to be used shall be the U.S. Department of Labor Consumer Price Index for All Urban Consumers, All Items, for Los Angeles – Riverside – Orange County (1982-84 = 100). The Base Index shall be such Consumer Price Index, as reported for January 1, 2005. Said payments to the District shall be made by the City quarterly following each three months of operation.

C. Superstops

The City and District shall work cooperatively to design, develop and construct Downtown Superstops. The total cost for this project shall not exceed \$313,630. The City shall pay the District, as matching funds for the above referenced grant, up to \$36,070 toward the design, development and construction of the Downtown Superstops. The remaining balance of \$277,560 shall be paid by the District using funds from the Federal Congestion Mitigation and Air Quality (CMAQ) program.

The City reserves the right to terminate the “South Coast Transit Priorities - Service” for any reason; however, the City shall provide at least 90 days written notice to DISTRICT of any such decision. DISTRICT reserves the right to suspend and/or terminate the “Crosstown Electric Shuttle Service” at any time for valid business reasons; however, DISTRICT shall provide at least 60 days written notice to the City of any such decision.

5. Capital

Eight 22-foot electric buses and three 29' clean diesel buses shall be purchased by the District using funds from the Federal Congestion Mitigation and Air Quality (CMAQ) program in combination with funds from local government agencies including the City and the District. The City shall pay the District, as matching funds for the above referenced grant, up to \$341,600 toward the purchase of the eleven buses as outlined in Table 1 on page 6 of this agreement.

Table 1			
City of Santa Barbara South Coast Transit Priorities Assistance			
Line Item	Number	Cost (Note 1)	
<u>Capital Local Match (Year 1)</u>	<u>Vehicles</u>	<u>Total</u>	<u>Santa Barbara</u>
Mesa Loop	3	\$810,000	\$93,200
Crosstown Shuttle	4	\$1,080,000	\$124,200
Downtown-Waterfront Shuttle (Note 2)	4	\$1,080,000	\$124,200
Downtown Santa Barbara Superstops	n/a	\$313,630	\$36,070
Total Capital Local Match (Year 1)	11	\$3,283,630	\$377,670
<u>Ongoing Operating Subsidy</u>	<u>Net Hours</u>	<u>Net Annual</u>	<u>Santa Barbara</u>
Crosstown Shuttle (Subsidy Continues)	6,170	\$523,800	\$312,700
Mesa Loop (Subsidy Begins Year 4)	2,418	\$205,300	\$130,600
Total Operating Assistance	8,588	\$729,100	\$443,300

The City reserves the right to terminate the "Capital assistance" for any reason prior to the release of a Request for Proposals (RFP) for any of the capital projects listed in "Table 1"; however, the City shall provide at least 30 days written notice to DISTRICT of any such decision. DISTRICT reserves the right to suspend and/or terminate the "South Coast Transit Priorities - Capital" at any time for valid business reasons; however, DISTRICT shall provide at least 60 days written notice to the City of any such decision.

General Provisions

1. If the District determines to perform the services, the City shall make the subsidy described herein available to the District according to the provisions of this Agreement. The District is not required to perform any service for which a subsidy is specified under the terms, conditions, and limitations provided herein.
2. The District shall be responsible for developing routes, hours of operation, days of operation, and headways appropriate to maintain such services. The District shall retain sole responsibility and full discretion for the planning, management, administration, maintenance, and operation of such services: including hours, location, headways, equipment, personnel, advertising, and services. Prior to any significant change of route and/or schedule, DISTRICT shall work cooperatively with City staff. The District may provide such services

with District personnel and resources, through third party contracts for all or part of such services, or by other agreements, at the sole discretion of the District. The District shall each year conduct any and all necessary public hearings to develop the routes, days, hours and methods of operation, and headways appropriate for such service.

3. The District shall provide an annual report to the City by August 15th of each year, stating total fares collected, ridership, scheduled revenue hours, and actual revenue hours. This report shall also include historical annual ridership and annual fare box revenue for the previous ten years. The district shall provide monthly reports on the DWE, Carrillo Commuter Lot and Wharf Woody services, and quarterly reports on the Crosstown Shuttle and Mesa Loop services, to the City that detail the operation of the services provided. Such report shall be in the current format or a format, mutually agreed upon by both parties, and include at least the following:
 - a.) Actual revenue hours.
 - b.) Ridership per revenue hour.
 - c.) Monthly fare box revenue.
 - d.) Total ridership.
 - e.) Explanation of any variances between the ridership totals and the fare box revenue.
 - f.) Historical comparison of ridership detailed on a monthly basis.
 - g.) Historical comparison of fare box revenue detailed on a monthly basis.
 - h.) Summary of marketing and promotional activities exclusively specific for the Downtown/Waterfront /Wharf Woody Shuttle service, Crosstown Shuttle and Mesa Loop service.
 - i.) Summary of marketing and promotional activities that mention the Downtown/Waterfront/Wharf Woody Shuttle, Crosstown Shuttle and Mesa Loop service, as part of general District marketing activities.
 - j.) Summary of comments received from customers regarding shuttle service including complaints, commendations, and suggestions for change.

Said monthly and quarterly reports shall be submitted to the City by the 15th of each month for the preceding month and/or quarter.

4. The District shall place on all electric shuttle vehicles regularly operated on City supported routes the City Seal, which shall be displayed in a prominent location. The District shall use the City seal wherever appropriate and reference the City as providing operating assistance in all written marketing material solely related to the aforementioned services distributed to the public, which shall include but not be limited to schedules, annual reports, and District budget.
5. The City shall be able to advertise City programs using exterior space on the shuttles at no cost, utilizing the ad space that is not able to be sold by the District to other paying customers. It is understood that the City ads may be displaced if the ad space is sold. Such ads will follow the District's general advertising policy. The City shall pay the actual cost for the preparation and installation of the artwork.
6. Any air emissions credits (under the Clean Air Act, under any California regulations, and under any regulations of the Santa Barbara County Air Pollution Control District), which are generated or available by reason of the use of electric vehicles, shall be credited to the

District. The District shall assess the reasonable value of such air emissions credits, record their development and value, keep account of the value of such credits on a generally recognized accounting basis.

7. The City shall pay operating subsidy payments monthly to the District in response to invoices in the usual City format, approved by the City Public Works Department. The District shall keep and maintain financial records of all services that receive such subsidy on a generally recognized accounting basis. The District shall maintain such records for at least five years following the date such services were provided. All such financial records shall be made available to City agents and employees for review and audit during regular business hours. The District shall provide the City with a written annual report describing and quantifying the services that have received a subsidy for the preceding year, with a detailed report of all the costs of the services provided.
8. Any changes, adjustments, increases, reductions or losses of service by reason of new or lost funding sources shall be on the basis of the hourly rate described in the appropriate section of this agreement of qualifying shuttle service or other service subsidized by the City. Any increase in the number of service hours provided will be based upon costs approved in writing by the District General Manager and the City Public Works Director. Changes in service, operational provisions, specifications, schedules, fares and location of services, required to meet unforeseen changes in demand, unforeseen funding restrictions, or the availability of additional funds for enhanced service shall be made on 90 days advance written notice.
9. The obligation of the City to provide funds hereunder shall be subject to the condition precedent that funds for said services are approved in applicable budgets, and appropriated to the City for such services, and subject, further, to the receipt of such funds for use as provided herein. The obligation of the City to provide funds hereunder shall be subject to the availability of such Measure D sales tax allocation for these purposes. The City shall not be required to provide funds from any other source for the contributions provided for herein other than the sources identified above. The District shall place in a location of its choice, City provided signage, in each vehicle in which the City is providing operating assistance the following "Operating assistance provided by the City of Santa Barbara". However, the design and size of the signage must be agreed to by both parties.
10. Neither the District nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by the City under or in connection with any work, authority or jurisdiction delegated to the City herein. It is also agreed that, pursuant to California Government Code Section 895.4, the City shall fully indemnify and hold the District harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by City under or in connection with any work, authority or jurisdiction delegated to the City hereunder. Neither the City nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by the District under or in connection with any work, authority or jurisdiction delegated to the District herein. It is also agreed that, pursuant to California Government Code Section 895.4, the District shall fully indemnify and hold the City harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or

omitted to be done by the District under or in connection with any work, authority or jurisdiction delegated to the District hereunder.

11. The District, to qualify for any subsidy herein shall purchase and maintain the following insurance at its sole cost and expense, with an insurer or insurers satisfactory to the City:

- a) Combined single limits of not less than one million (\$1,000,000) dollars of Comprehensive General Liability Insurance, including Bodily Injury and Property Damage and five million (\$5,000,000) dollars of Comprehensive Automobile Liability Insurance, including Bodily Injury and Property Damage. This insurance shall include:
 - i. Extension of coverage to the City, its officers, agents and employees, as additional insured's, with respect to the District's liabilities hereunder;
 - ii. A provision that coverage will not be canceled or subject to reduction until at least thirty (30) days' prior written notice has been given to the City Clerk, addressed to P.O. Box 1990, Santa Barbara, California 93102-1990;
 - iii. A provision that the District's insurance shall apply as primary, and not excess of, or contributing with, the City;
 - iv. Contractual liability coverage sufficiently broad so as to include the insurable liability assumed by the District in the indemnity and hold harmless provisions herein;
 - v. A cross liability clause, or equivalent wording, stating that coverage will apply to each named or additional insured as if separate policies had been issued to each;
 - vi. A broad form property damage endorsement; and,
 - vii. A provision that the policies be provided on an "occurrence" basis.
- b) Statutory Workers' Compensation and Employer's Liability Insurance that shall cover all employees while performing any work incidental to the performance of duties hereunder.
- c) Approval of insurance by the City or acceptance of the certificate of insurance by the City shall not relieve or decrease the extent to which the District may be held responsible for payment of damages resulting from the District's services or operation pursuant to these conditions, nor shall it be deemed a waiver of the City's rights to insurance coverage hereunder.
- d) Current Certificates of Insurance on forms supplied by the City and evidencing the above coverage, shall be completed by the District's insurer or its agent and submitted to the City prior to execution of this document by the City. The District shall exercise due diligence to require any and all third party contractors to provide General and Automobile Liability, and Workers' Compensation and Employer's Liability Insurance with minimum limits of coverage and upon terms and provisions required above.

- e) The City understands that the District is self insured with regard to Worker's Compensation Insurance with a Self Insured Retention (SIR) of \$1,500,000. Further, the District has a self-retention of up to \$250,000 which it must pay before its comprehensive general liability policy comes into effect. The City accepts such circumstance so long as the limits on comprehensive general liability insurance are not less than one million (\$1,000,000) dollars and the limits on automobile liability insurance, including bodily injury and property damage, are not less than five million (\$5,000,000) dollars.

12. All notices, approvals, acceptances, demands and other communications required or permitted hereunder, to be effective shall be in writing and shall be delivered either in person or by mailing the same by United States mail (postage prepaid, registered or certified, return receipt requested) or by Federal Express or other similar overnight delivery service to the party to whom the notice is directed at the address of such party as follows:

The District General Manager
Santa Barbara Metropolitan
Transit District
550 Olive Street
Santa Barbara, California 93101

The City of Santa Barbara
Santa Barbara Public Works
Director
City Hall, 735 Anacapa Street
P.O. Box 1990
Santa Barbara, California 93102-
1990

Any written communication given by mail shall be deemed delivered two (2) business days after such mailing date and any written communication given by overnight delivery service shall be deemed delivered one (1) business day after the dispatch date. Either party may change its address by giving the other party written notice of its new address as herein provided.

13. Nothing herein is intended to confer any rights or remedies, express or implied, under or by reason of this document on any persons other than the parties hereto and their respective successors and assigns, nor is anything in this document intended to relieve or discharge the obligations or liability of any third persons to any party hereto, nor shall any provision give any third persons any right or subrogation or action over or against any party.

14. The term of this agreement shall be July1, 2005 through June 30, 2006.

IN WITNESS WHEREOF, the parties hereto have executed this "Traffic Mitigation and Transit Assistance Master Agreement" as of the day and year first above written.

CITY OF SANTA BARBARA
a Municipal Corporation

SANTA BARBARA METROPOLITAN TRANSIT
DISTRICT

By _____
Anthony J. Nisich
Public Works Director

By _____
Sherrie Fisher
General Manager

ATTEST:

By _____
Deputy City Clerk

APPROVED AS TO CONTENT:

By _____
Browning Allen
Transportation Manager

APPROVED AS TO FORM:

By _____
Stephen P. Wiley
City Attorney

BOARD OF DIRECTORS REPORT

AGENDA DATE: July 5, 2005

AGENDA ITEM #: 10

DEPARTMENT: General Manager

TYPE: ACTION

PREPARED BY: Sherrie Fisher

Signature

REVIEWED BY: General Manager

GM Signature

**SUBJECT: MASTER AGREEMENT WITH THE CITY OF SANTA
BARBARA RE TRANSIT ASSISTANCE**

RECOMMENDATION:

Obtain board approval authorization to sign a master agreement with the City of Santa Barbara for transit assistance including the Downtown Waterfront Shuttle, Commuter Lot Service, South Coast Transit Priorities (Crosstown Shuttle, Mesa Loop, Superstops, and capital assistance.

DISCUSSION:

Previously, MTD and the City had entered into several separate agreements. City transportation and MTD staff agree that these should be combined into one master agreement.

BUDGET/FINANCIAL INFORMATION:

Provision of funding from the City of Santa Barbara for services that makes provision of the services listed above possible

To: John Britton, Chair
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 07/01/05
Subject: Administrative Update

It is my privilege to inform you that the Triennial Review Final Report conducted for the Santa Barbara Metropolitan Transit District (SBMTD) transit operations, as required by the United States Code, Volume 49, Section 5307 (l) is complete. This review is particularly important in establishing eligibility for continued **Federal funding**. A letter regarding the review findings has been enclosed in your board packet. The following is a quote from that letter:

Based upon this review, the SBMTD is not deficient in 23 of the 23 Triennial Review areas. Rarely are agencies able to accomplish a review with no deficiencies. The SBMTD is to be commended for its outstanding efforts.

**Leslie T. Rogers,
Regional Administrator
Federal Transit Administration**

My highest **compliments** go to all MTD managers and staff members who ensure on a daily basis that MTD complies in all areas. In particular, congratulations go to Steve Maas and Jerry Estrada for their leadership in this area.

MTD also underwent a safety program review by the National Interstate (our liability insurance excess carrier). The report indicated that we are currently operating in compliance with the loss and safety guidelines of National Interstate program.

In the Operations department, the **summer bid** went into effect Friday, June 17. Due to the new hires and the usual reduced summer service, the department has dramatically reduced overtime hours and the need to use supervisors to cover driving shifts.

An additional **two drivers**, Ernesto Cervantes and Manual Gonzalez, completed training last Wednesday. We continue to hire drivers; fall service is slightly increased due to the addition of the new hours for the Goleta Old Town Shuttle.

In the maintenance department, service worker Yuri Cabrera also passed his DMV test.

MTD staff will present information on the implementation of the Old Town shuttle to **Goleta City Council** at 1:30 in the afternoon on July 5th.

Fall service changes are in process. For the first time, we are using the new Trapeze software system to schedule, transfer schedule information into the bus book and to accomplish the driver run shift (arrangement of shifts). A number of staff members, led by Paul Tumbleson, are conducting quality assurance tests of the data. Quality assurance tests will continue for the next three to four weeks. At the same time, Paul Tumbleson and Tom Sheldon will work cooperatively to make certain integration between the planning software and other core software systems is completed. In addition, to ensure correct payroll, Operations supervisors are using both the old and the new program for the same time period to ensure accuracy for employees.

MTD's new Maximus and Trapeze software applications use **Microsoft SQL Server**, a sophisticated database management package that runs on high-performance servers. Our goal is to bring other MTD databases to this system for improved performance and reliability, and to provide better reporting and a standardized way to manage all of MTD's data.

MTD recently installed a new firewall to protect our internal network. The new firewall has features to provide faster and less-expensive links to our transit center. It also has secure features that allow supervisors or managers to connect into our network from home or on the road.

IT staff updated the backup software and will revise our backup plan to ensure that MTD's data systems can be recovered more quickly. Part of that scheme is a new secondary "fail-over" system that supports almost instant recovery. If the primary system fails, we can run with this secondary system after restoring the most recent data. A duplicate of this system can be kept off-site so we can continue to provide data services even if the Olive facility is shut down.

Staff believes that data integrity and basic system integration of the **maintenance software (Maximus)** will be complete by June 30. New employee Catherine Diaz has spent the majority of her time completing these tasks. Work related to new features such as warranty and component tracking, parts imaging and purchasing should begin and be completed this fall by the one-year anniversary.

A new internal Web system (**intranet**) is being developed that will help us provide useful information to employees such as benefits, dispatch information, policies, company news, and so on.

Tom Sheldon, assisted by new employee Catherine Diaz, has developed a new application to assist Transit Center supervisors and advisors in **verifying valid usage** of bus passes to thwart attempted pass fraud.

MTD is participating in a **Hybrid Diesel Electric Bus** Co-operative procurement led by San Joaquin Regional Transit District (RTD). MTD is seeking eight Hybrid

Diesel-Electric buses. The request for proposals is projected to be released in mid-July. MTD staff member submitted technical revisions to the document that are specific to MTD needs and staff is working cooperatively with RTD and FTA staff regarding the procurement. We will have the opportunity to opt out if this procurement does not meet MTD's needs.

Staff is working on a **Request for Qualifications** (RFQ) seeking commercial real estate broker services related to the Overpass facility. This RFQ is estimated to be released within the next few weeks.

In coordination with MTD's environmental consultant will set forth a recommended course of action working closely with Santa Barbara County environmental staff relating to underground storage tank **remediation at the Overpass** site.

MTD staff is completing the sale of retired buses. American Medical Response (AMR) purchased one of the old Gilligs and intends to convert it into a "**mobile treatment center**" which is a joint venture between AMR, the Santa Barbara County Public Health Department, and the Emergency Medical Services Agency. The primary mission will be to provide on-site medical treatment during large disasters, multi-casualty incidents, and public health emergencies within the county of Santa Barbara. MTD and AMR will participate in a news event upon completion of the makeover (retirement job) for this bus.

The contract with Onyx Environmental services regarding **soil removal at Calle Real** is in the final stages of rewrite. We anticipate presenting a contract to the Board at your mid-July meeting.

Jerry Estrada and I met with **UCSB officials** regarding the identification methods for the student bulk-pass program. Both agencies are seeking a solution that allows students to swipe their cards in the farebox for validation rather than continuing the use of the sticker. Though this seems simple enough, it is a very complex and technical issue with many departments involved on campus.

MTD celebrated the 10,000,000th passenger on the Downtown Waterfront shuttle this Wednesday. The event was fun, well attended and celebrated a truly amazing community spirit and accomplishment. This electric vehicle fleet and service are successful due to the partnership with the City of Santa Barbara as well as the vision and hard work of many MTD employees who have worked diligently on this pioneering project.

Mark Schaedler, a County employee who rides shuttles, buses and bicycles represented all shuttle riders as the 10,000,000th passenger. He was awarded gifts that represent a "day on the shuttle" including two passes to the Museum of Art, Maritime Museum, Ty Warner's Sea Center, Santa Barbara Zoological

Gardens and a gift certificate to Pascuccis. Gifts were sponsored by those businesses in recognition of the event. We are grateful for their support.

Join us, if you are able, for a press conference (July 20th, 11:30 a. 550 Olive Street) regarding the partnership between MTD and Old Spanish Days. All Fiesta events are advertised with accompanying information on the appropriate MTD service. Thanks to Iya Falcone, Santa Barbara City Council member, for leading a Fiesta work group and to El Presidente, Chip Wulbrandt for his public announcement at the shuttle celebration Wednesday and his cooperation.

MTD and City staff have jointly developed a draft Master Agreement that will cover all services, excluding the Wharf Woody, between the MTD and the city of Santa Barbara. The final agreement is in your board packet. It is anticipated that it will go to Santa Barbara City Council on July 19th.

Staff has completed a separate Wharf Woody agreement with the City of Santa Barbara Waterfront department and it has received the support of City Council. It is included on your board agenda seeking your authorization.

The agreement letter between the board and McGowen Guntermann for the Annual Single Audit is also in your board packet seeking your authorization.

Beginning the audit process includes an inventory count. This year, it was led for the first time by Diana Bautista who did an excellent job with assistance from new employee Sharon Green.

Liz Hasch is working diligently to close out the fiscal year and produce draft financial statements by the third week of July. In the meantime, Jim Haggerty assisted the accounting department with daily activities while Diana and Sharon worked on the inventory.

With year-end approaching, many one-time tasks are due and the accounting department is focused on using this opportunity to conduct some additional cross training in the areas of materials management oversight, fixed asset accounting including depreciation and quarterly payroll tax preparation, payroll, cash flow analysis/forecasting, annual budget preparation, National Transit Database training and federal TEAM grant system reporting training.

The quarterly safety review of MTD facilities was just completed by Frank Reynoso, Jr. Both Frank and Gabriel Garcia are working closely to ensure MTD complies with all areas of facility safety. Often this is as simple as the annual repainting of stripes at the Transit Center that has recently been completed, reminders about smoking zones and in-yard speed limits.

MTD has made an offer today to an excellent candidate for the position of Transit Analyst.

BOARD OF DIRECTORS REPORT

AGENDA DATE: JULY 5, 2005

AGENDA ITEM #: 9

TYPE: ACTION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: WHARF WOODY SHUTTLE SERVICE AGREEMENT

DISCUSSION:

Historically, MTD has entered into an annual contract with the city of Santa Barbara for Wharf Woody Shuttle service that was administered by the public works department. Per the request of the city of Santa Barbara, the Waterfront department will administer the Agreement for fiscal year 05-06. The Agreement reflects a 3.6% increase in subsidy.

RECOMMENDATION:

Staff recommends that the Board authorize the General Manager to enter into this Agreement with the city of Santa Barbara.